

Rules of coexistence in the classroom

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1. The student is obliged to identify himself/herself if required by the teacher.
2. The student must be punctual.
3. The student must maintain at all times an attitude of respect, both in his/her general behavior and in the language and expressions used towards the rest of the students and teachers.
4. Students must take care that their personal appearance and dress at the University are appropriate to the dignity of the Institution to which they belong.
5. No food or beverages, except water, may be consumed during the lecture.
6. The student must remain silent, pay due attention and refrain from any act that prevents or hinders the normal development of the teaching activity.
7. Students must turn off or silence cell phones, and are not allowed to use them for calling and/or messaging services or for any other purpose not related to teaching activities.
8. The teacher may authorize the use of electronic devices, such as computers, tablets and the like; such use shall be limited exclusively to the best monitoring of the teaching.
9. It is not permitted to take photographs or audio or video recordings during teaching, except with the express consent of the professor.

What to do if the rules of coexistence are not respected in the classroom?

1. The teacher may require the student to leave the classroom, laboratory or similar facility if he/she refuses to identify him/herself.
2. The teacher may adopt the necessary measures for the normal development of teaching and coexistence, including the expulsion of the student from the classroom, laboratory or similar facility that prevents it.
3. In case of expulsion from the classroom, the student will wait until the end of the class to go with the teacher to the Dean's Office or Director's Office, where an incident report will be opened.
4. The report shall include an explanation of the facts and the provisional measures taken. The facts described may give rise to disciplinary proceedings, in accordance with the provisions of the Student Regulations of the University.